

## **CPA REQUEST FOR QUALIFICATIONS**

The FHLM Regional WSC requests the submission of qualification statements, which will lead to the possible award of a contract to provide services for a project involving the FHLM Regional WSC Phase 1 water system to be located in McLennan County, Texas.

### **Scope of Work**

The services to be obtained for the **CPA** require: The **CPA** will have to complete an annual audit and prepare a financial statement.

### **Guidelines for Content of Qualification Statements**

DO NOT INCLUDE COST INFORMATION with the qualification statement. Responses that include cost or pricing information will be rejected and will not be considered by the FHLM Regional WSC.

Detailed instructions on preparation of the qualification statement must be obtained from the FHLM Regional WSC. For more information on preparing and submitting the qualification statement, contact, FHLM Regional WSC President, Charles Beseda, deliver in person at 207 North 5<sup>th</sup> Street, or by mail P. O. Box 339, Axtell, Texas 76624. This information should be requested as soon as possible in order to allow time to prepare the document and comply with the procedures.

### **Submittal Deadline**

One copy of the qualifications statement must be filed with the FHLM Regional WSC, Charles Beseda, President or Tricia K. Freytag, Vice President deliver in person at 207 North 5<sup>th</sup> Street, or by mail at P. O. Box 339, phone 254 863-0001, Axtell, Texas 76624, by August 15, 2023

### **Minimum Qualifications and Selection Criteria.**

The FHLM Regional WSC will evaluate the proposals to determine which firm has the best qualifications. Contract Terms and Negotiation Schedule. The FHLM Regional WSC has the right to reject any and all bids. If an acceptable contract cannot be negotiated, the FHLM Regional WSC may formally end negotiations and begin negotiating with the next highest qualified person or firm. This contract is contingent upon release of funds from the Texas Water Development Board (TWDB). Any contract or contracts awarded under this Request for Qualifications (RFQ) are expected to be funded in part by financial assistance from the TWDB. Neither the U. S. Environmental Protection Agency (EPA) or the State of Texas, nor any of its departments, agencies, or employees are or will be a party to this RFQ, or any resulting contract. RFQ's are issued in accordance with Section 2254 of the Texas Government Code (Professional Services Act). This contract is subject to the Environmental Protection Agency's (EPA) Disadvantaged Business Enterprise (DBE) Program, which includes EPA-approved fair share goals toward procurement of Minority and Women-owned Business Enterprise (M/WBE) firms. EPA rules require that applicants and prime contractors make a good faith effort to award a fair share of contracts, subcontracts, and procurements to M/WBEs through demonstration of the six affirmative steps. For more details of the DBE Program and the current, applicable fair share goals, please visit [www.twdb.texas.gov/dbe](http://www.twdb.texas.gov/dbe).

The FHLM Regional WSC of is an affirmative action/equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex (including pregnancy), sexual orientation, gender identity, national origin, age (40 or older), disability, or genetic information. Small, minority, and women-owned business enterprises are encouraged to submit proposals.